

ARBOR

Counseling Center, Ltd.

What we are doing for our clients as a staff:

1. If we are sick, have a fever over 100 degrees, have been out of the country, or exposed to anyone with COVID-19, we will not come in to the office and will offer tele-health services.
 2. We will wear face masks at all times while in the office.
 3. We will ask you to come to session and wait in your car until we text or call you to come in to the office.
 4. We will open the office doors for you.
 5. We will not shake your hand.
 6. We will stagger sessions to reduce traffic in the waiting room.
 7. We will sit a minimum 6 feet apart while in the office.
 8. We will disinfect the office before our first session and after each subsequent session.
 9. We will be washing/sanitizing our hands often. Hand sanitizer will be available for you.
 10. The offices will be professionally cleaned on a weekly basis.
- We will require all clients to sign an informed consent document for in-person sessions during the COVID-19 pandemic.

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